



September 2020

District of Lantzville Community Update

Building & Bylaw Services, Property Taxes, Upcoming Meetings, Support Local, Public Hearings, Community Mural, Backhoe Sale, Bylaw Enforcement RFP, Curbside Collection, Volunteer Vacancy, Bylaw Reminders, Park Bookings, Voyent Emergency System, Lost & Found, Municipal Hall Hours

Building & Bylaw Services Move October 1st!

Thinking about building new construction, a house, or home improvement projects this Fall, such as sun decks, small retaining walls, fences and garden sheds? When planning these projects, the details need to be well thought out, including issues such as setbacks from property lines, underground utilities (Call before you Dig: [1.800.474.6886](tel:1.800.474.6886)), right-of-way easements, and whether your project requires a building permit or development permit.

NEW: Apply for Building Permits at Lantzville Municipal Hall

Until September 30th, you can still contact the Regional District of Nanaimo (our current contractor) at [250.390.6530](tel:250.390.6530) or building@rdn.bc.ca with building permit questions. Starting October 1st you must apply for building permits through the Lantzville Municipal Hall. Email building@lantzville.ca or call [250.933.8091](tel:250.933.8091) for Lantzville building inspection services and we will have our new contractor contact you. Prior to submitting a building permit application, email kyoung@lantzville.ca to confirm if a Development Permit is required. The new District of Lantzville Building Bylaw No. 182 also comes into effect October 1st. Visit www.lantzville.ca to read Building Bylaw No. 182 and Miscellaneous Fees and Charges Bylaw consolidated to Bylaw No. 247, 2020.

Submit Bylaw Enforcement Complaints to Municipal Hall

Starting October 1st, you can report bylaw enforcement complaints direct to Municipal Hall at [250.933.8092](tel:250.933.8092) or bylaw@lantzville.ca and our new bylaw enforcement contractor will contact you. Our former Bylaw Enforcement contractor is still available to assist you in September by phone [250.390.6559](tel:250.390.6559) or email bylawservices@rdn.bc.ca.

Property Taxes

Have you paid your Property Taxes and Claimed your Home Owner Grant?

— A 5% penalty applies on any outstanding balance at the end of October 1st and November 15th, which includes unclaimed home owner grants.

Tax Sale on September 28, 2020 – Property tax accounts with three years of unpaid taxes as of the last Monday in September must be sold at tax sale which, if required, will take place in the Council Chambers, Municipal Hall, 2nd Floor, 7192 Lantzville Road, Lantzville, BC on Monday, September 28th at 10:00 am. Properties scheduled to go to tax sale would be advertised in the newspaper during September.

Meet with the Mayor

Please call Municipal Hall at [250.390.4006](tel:250.390.4006) if you wish to book an appointment with Mayor Swain.

Upcoming Meetings

Wednesday, September 9th – 7:00 pm Special Council with Public Hearing & public input via written submissions or verbal via Zoom Webinar by advance registration (*see page 2*)

Monday, September 14th – 6:00 pm Special (Closed) & 7:00 pm Regular Council

Monday, September 28th – 7:00 pm Special Council with Public Hearing & public input via written submissions or verbal via Zoom Webinar by advance registration (*see page 3*)

Until further notice, Council meetings are held electronically (live-streamed and recorded and posted) and closed to the public (per COVID Ministerial Order 192 & Council resolution). Your written submission about an agenda item or public hearing will form part of the public record, must include your name and address, agenda item no./name and comment, and be received by 12:00 Noon on the meeting day by mail or hand delivery to Municipal Hall or district@lantzville.ca. For meeting information, visit www.lantzville.ca and click on the meeting date on the calendar to access agendas, agenda packages, live-stream and Zoom links, meeting minutes, and video recordings, or view the agenda posted at Municipal Hall.

Support Local—Shop Lantzville!

Notice anything different about Municipal Hall? The District has mounted banners in promotion of its buy local campaign.

How can you support local?

1. Purchase an e-gift card from any registered Lantzville business at supportlocalbc.com/collections/Lantzville. Don't see your favorite local businesses? Refer them to Support Local BC to register for free today!
2. Shop Lantzville garden stands and artisans by visiting the last **Snaw-Naw-As Seaside Market** for the season on Sunday, September 6th from 11:00 am – 4:00 pm at the Snaw-Naw-As Campground.
3. Look for Lantzville businesses using the Pridemark – *Lovable, Livable Lantzville* – when you shop, and share your support on social media by using **#SupportLocalLantzville**. Participants will be entered into a draw for one of four \$25 Support Local BC gift cards from any registered Lantzville business. Ends September 30, 2020.



Businesses can request a free Pridemark decal at Municipal Hall, or by emailing your business name and contact information to district@lantzville.ca.

Notice of Public Hearing — Wednesday, September 9, 2020

District of Lantzville Council will hold an electronic public hearing as part of the Special Council meeting on **Wednesday, September 9, 2020 at 7:00 pm**, virtual (Zoom Webinar platform) and live streamed at www.lantzville.ca from the Council Chambers at Municipal Hall, to receive and consider input from all persons who believe that their interest in property is affected by the following proposed bylaws.

ITEM 1 (Agenda Item 3a)

District of Lantzville Zoning Bylaw No. 180, 2020, Amendment Bylaw (7360 Harby Rd E) No. 225, 2020

Purpose: To amend Zoning Bylaw No. 180, 2020 by rezoning the subject property (outlined in bold below) from Residential 1 Zone to Residential 3 Zone to facilitate subdivision of the subject property.

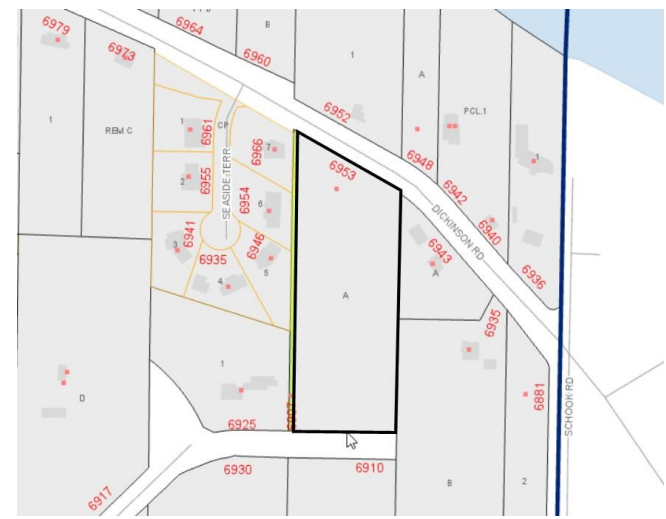


Subject Property: 7360 Harby Rd E, PID: 002-976-170
Lot 2, District Lot 54, Nanoose District, Plan 24067

ITEM 2 (Agenda Item 3b)

District of Lantzville Zoning Bylaw No. 180, 2020, Amendment Bylaw (Lot A Dickinson Road) No. 244, 2020

Purpose: To amend Zoning Bylaw No. 180, 2020 by rezoning the subject property (outlined in bold below) from Future Study Area Zone to a new Residential 5 Zone to facilitate subdivision of the subject property.



Subject Property: 6953 Dickinson Road, PID: 026-026-937
Lot A, District Lot 37, Wellington District, Plan VIP77507

How do I find out more information?

From August 17, 2020 to September 9, 2020, copies of the respective bylaws, staff reports and background information can be found online at www.lantzville.ca.

Contact Kyle Young, Director of Planning, at **250.933.8083** or kyoung@lantzville.ca if you have any questions.

Watch the Public Hearing: Live streamed online, or view the recording the following day, at www.lantzville.ca.

How can I provide input?

During the COVID-19 pandemic, public hearings will be conducted electronically/virtually and livestreamed online, in accordance with Ministerial Order M192 as the public cannot attend in person. Anyone who believes they are affected by the proposed bylaw will be given a reasonable opportunity to be heard. There are several ways to take part:

WRITTEN SUBMISSIONS – Deliver your written comments indicating the bylaw name, your name and civic address, if you are in favour or opposed to the bylaw, and any comments regarding the bylaw(s), by:

- Email: district@lantzville.ca
- Fax: **250.390.5188**
- In Person: Place in the drop box at Municipal Hall (7192 Lantzville Road, Lantzville)
- Mail: District of Lantzville, 7192 Lantzville Road, PO Box 100, Lantzville, BC V0R 2H0

All written submissions, including names and addresses, will become part of the public record, be shared with Council and posted at www.lantzville.ca, and MUST be received by 12:00 Noon on Wednesday, September 9, 2020.

VERBAL SUBMISSIONS – To speak at the public hearing using the Zoom Webinar platform (via telephone or using your computer, tablet, or smartphone) please visit www.lantzville.ca and follow the instructions to register in advance through Zoom. If you do not receive an email confirming your registration, please email district@lantzville.ca.

Submissions received after the close of the Public Hearing will not be considered by Council.

Watch for the Monday, September 28, 2020 Public Hearing Info

After September 9, 2020, the next electronic Public Hearing will be held as part of the Special Council meeting on **Monday, September 28, 2020 at 7:00 pm**. Provincial legislation regulates the process for publishing notice, so watch for the official Public Hearing notice to be published (in the newspaper and mailed to neighbours) closer to the Public Hearing date. The tentative subject of the hearing is proposed to be the Clark/Medd development Zoning and Official Community Plan amendment bylaws No. 224 and No. 225. Visit www.lantzville.ca for more information about the bylaws.

How to Participate in an Electronic Public Hearing

Deliver your written comments **by 12:00 noon on the day of the meeting** indicating the bylaw name, your name and civic address, if you are in favour or opposed to the bylaw, and any comments regarding the bylaw, by:

- Email: district@lantzville.ca
- Fax: 250.390.5188
- In person: Place in the drop box at Municipal Hall (7192 Lantzville Road, Lantzville)
- Mail: District of Lantzville, 7192 Lantzville Road, PO Box 100, Lantzville, BC V0R 2H0

To speak at the Public Hearing using the **Zoom Webinar platform** (via telephone or using your computer, tablet, or smartphone) you will need to visit www.lantzville.ca and register in advance by following the "link" provided in the specific Council meeting including a Public Hearing calendar event. To ensure that your public input is received by Council, in case you have technical difficulties, you may wish to submit your comments in writing in advance by **12:00 noon on the day of the meeting** as noted above. For detailed information on how to participate in an electronic Public Hearing, or how to watch the meeting streaming live visit www.lantzville.ca and go to the Council Meetings page, click the link to consult the document under the Zoom Webinar section.



Community Mural Underway

The District is pleased to announce the call for submissions for community murals was awarded to Grace Edwards, who will be painting a Coast Salish design beginning the first week of September. We would like to thank Lantzville Plaza for donating their wall for public artwork. Be sure to catch her in action - six feet apart, of course!

2004 Case Backhoe For Sale by Sealed Bids

Visit www.lantzville.ca for more information to **submit sealed bids by 2:00 pm, Friday, September 11, 2020**, and to **view the equipment September 8, 2020 at 12:00 Noon**.

Bylaw Enforcement Services Contract RFP

Visit www.lantzville.ca for more information to **submit a sealed proposal to provide bylaw enforcement services**. **Closes at 4:00 pm, Friday, September 11, 2020.**

Curbside Collection

After the September 7th statutory holiday, Wednesday is residential waste collection day in Lantzville in September! If you have any questions about the new Automated Curbside Waste Collection system, or if you have not received the new carts by September 15th, contact the Automated Curbside Collection Hotline at **250.390.6501** or curbside@rdn.bc.ca. **Remember: Please DO NOT USE the new carts until the program starts October 1st!**

Parks & Trails Select Committee Vacancy

The District of Lantzville is seeking **residents to serve as members at large on the Parks & Trails Select Committee** for a three-year term ending December 31, 2023. Are you a resident of Lantzville who wants to have a say in the future of a wide range of parks and trails issues in your community?

The purpose of this select committee is to advise and provide recommendations to Council on matters relating to parks or trails creation, dedication, development, improvement, maintenance, use, intermunicipal cooperation and on other matters referred to it by Council. The Committee also leads volunteers conducting the annual Minetown Day (cancelled for 2020 due to COVID). For more information (Committee Terms of Reference, Council Committee System Policy No. 3000-12, Committee Volunteer Application), visit www.lantzville.ca.

Appointments are on a volunteer basis and members serve without remuneration. Since COVID-19, regular meetings have been cancelled, may be held as electronic meetings using Zoom when required for pressing issues and, when normal operations resume, the Committee will meet on the third Thursday of each month (or as required at a minimum of twice annually) at 6:00 pm at the Municipal Hall. The Committee may, by unanimous consent of all members of the Committee, choose an alternate meeting start time during the term of the Committee.

To be considered for appointment by Council, please submit a Committee Volunteer Application **no later than 4:00 pm Friday, September 25, 2020** to: Director of Corporate Administration, District of Lantzville, 7192 Lantzville Road, PO Box 100, Lantzville, BC V0R 2H0 or tcoates@lantzville.ca.

BYLAW REMINDERS

Burning Ban in Effect – Category 2 & 3 OPEN FIRES are PROHIBITED on private and public property in the District of Lantzville. Small campfires used for cooking, heating or ceremonial purposes are allowed (except on beaches) subject to conditions. NO OPEN FIRES ARE PERMITTED ON ANY BEACH. Only portable propane campfire apparatus (CSA or ULC approved) are permitted on the beach between the hours of 11:00 am to 8:00 pm. Watch for notices banning campfires due to drying conditions. For more information, visit www.lantzville.ca or contact the Fire Chief at **250.390.2811** or nrukus@lantzville.ca.

Stage 2 Water Restrictions Continue – Under the Stage 2 water restrictions, sprinkling is permitted between the hours of 7:00 am to 10:00 am **OR** 7:00 pm to 10:00 pm for a **maximum of 2 hours every other day** on the following days:

- Odd-numbered addresses on odd-numbered days
 - Even-numbered addresses on even-numbered days.
- Sprinkling includes watering lawns, ornamental shrubs, flowers and trees, etc. Watering vegetable gardens and fruit trees are exempt from all watering restrictions but watering in the evening or early morning is recommended due to less evaporation. Private wells are not subject to municipal watering restrictions, but conservation is encouraged because water is a shared resource. Visit www.lantzville.ca for more details about Stage 2 water restrictions.

Motorized Vehicles Prohibited on Municipal Trails and in Parks

- District of Lantzville trails and parks are strictly for non-motorized public recreation uses.

Huddlestone Park Bookings Suspended due to COVID

The District is currently not taking bookings for Huddlestone Park due to COVID. The park remains open to the public and use of the gazebo is on a first come basis. The District is not cleaning or disinfecting equipment. Use is subject to COVID best practices - do not enter if sick, maintain 2 metres physical distancing, wash or sanitize hands, and no overcrowding (less than 50 persons).

Be Ready—Sign up for Emergency & Information Alert System

Register on-line or at the Lantzville Fire Hall on Thursday, September 3, 2020 from 9:00 am to 11:00 am where in person, physically distanced, drop-in assistance will be available.

Voyent Alert! allows residents, businesses or visitors to receive messages through an app, text message, voice call or email for critical events such as floods or wildfires. As well, a user can opt in or out of day to day communications such as Service Alerts and Public Notices for recreation and parks alerts, watermain flushing and more.

The City of Nanaimo, Town of Qualicum Beach and City of Parksville already use this system and you can choose to receive alerts from Voyent Alert! for any or all of these communities. If you already have the App, you can register online to receive email, phone call or text based alerts. When registering, select the RDN and District of Lantzville if you would like to receive Emergency and Information Alerts for the RDN Electoral Areas A,B,C,E,F,G and H and the District of Lantzville. You will only receive notices for the locations you have entered.

NOTE: If you are signed up for alerts with the RDN's old emergency notification system, Connect Rocket, you will need to register for the new one by October 1, 2020 to continue receiving alerts.

Registration for the service is FREE, simple and totally anonymous. You can choose how you would like to receive alerts, either through a Mobile App, Email, Text message or Phone Call. Mobile App Users: Download and install the Voyent Alert! app from the Apple or Google Play app stores.

To receive alerts by Email, Phone or Text Message (SMS) follow the instructions at www.rdn.bc.ca/voyent-alert to register. If further assistance is needed to register, email emergencyservices@rdn.bc.ca or call **250.390.4111**.

Our Lost & Found at Municipal Hall continues to grow! From earrings...to glasses...to keys and fobs— are these yours? Give us a call at 250.390.4006 to ID your lost items.

Do you have questions about Municipal Hall Hours, Closure or Services?

The Municipal Hall is open Monday to Friday, except statutory holidays. The next closure will be Monday, September 7, 2020. To report any after hours Public Works emergency, call **1.888.826.8271**. For all other emergencies, dial **911**. Regular services resume on Tuesday, September 8, 2020, with staff available by phone or email from 8:00 am to 4:00 pm to answer your questions and provide services. Also, the Municipal Hall door is open from 8:30 am to 3:30 pm, Monday to Friday, except holidays, for in-person service for limited purposes. Questions? Visit www.lantzville.ca, call **250.390.4006**, or email district@lantzville.ca.

The Municipal Hall partial opening hours are only for the purposes of payments and questions about payments.

Please call or email staff for all other services. These partial hours are subject to change without notice, dependent on Health orders and guidelines, and customer compliance with posted COVID-19 protocols. Protocols include: stay home if you are sick, line up outside, entry/occupancy limited to one customer at a time, follow the one-way traffic flow, and practice physical distancing, sneeze hygiene, and frequent handwashing /sanitizing. There are no public washrooms at Municipal Hall, but one is available at Huddlestone Park.