

2023 Business Licence Required by January 1st

It’s time to get your 2023 Lantzville business licence! It is unlawful for a person to engage in or carry on a business within Lantzville unless that person holds a valid business licence issued by the District of Lantzville. The requirement to hold a District of Lantzville business licence includes non-Lantzville-based business operators who also hold a licence in another municipality where their business has an office, business address or is normally based.

The Bylaw also:

- includes general exemptions where a business licence is not required, regulations for specific types of businesses, and that incomplete applications or without payment of the non-refundable licence fee will not be considered.
- requires the licensee to notify the District in writing of any change or correction to the information on the business licence application, e.g., location, operator, or any condition related to size, volume, number or other limit or restriction noted in the licence. The new operator must, within 30 calendar days, notify the municipality in writing of the change.
- requires the business operator to post the licence in a conspicuous place and manner in part of the business premises to which the public has access or in a central location that is readily visible.
- offers discounted or free business licence renewal in subsequent years subject to renewal by December 31st.

The Miscellaneous Fees and Charges Bylaw No. 26 establishes the business licence fee (\$100/each premise in Lantzville for non-Lantzville-based and Lantzville-based business except Home based business whose fee is \$50.00) and renewal fees.

NOTE: For those businesses licensed for 2022, if you submit the form for your licence renewal by December 31, 2022 for your 2023 business licence, the annual business licence renewal fee is \$50/each premises for non-Lantzville based business and FREE for Lantzville-based or Lantzville home business renewal – there is no fee.

If NOT submitted by December 31st but submitted by January 31, 2023, the late annual business licence renewal fee is \$100/each premises for non-Lantzville based business and \$50 for Lantzville based business and \$25 for Lantzville home business. If renewal forms are not submitted by January 31, 2023, regular business licence fees apply.

For more information, visit lantzville.ca to view Bylaw No. 167 or Bylaw No. 26, and to obtain a business licence application. Indicate on the application “Renewal” if applicable. Remember: Municipal Hall is closed during the period December 24, 2022 to January 2, 2023, inclusive, so be sure to apply for your business licence or business licence renewal starting in November.

Sign up for Paperless Utility Billing!

DID YOU KNOW...you can sign up to receive your quarterly District of Lantzville Utility Bill by email? Complete the agreement form on lantzville.ca or pick it up at Municipal Hall. Paperless billing agreements can be dropped off at Municipal Hall at 7192 Lantzville Road, mailed to PO Box 100, 7192 Lantzville Road, Lantzville BC V0R 2H0, or sent via email to finance@lantzville.ca. The District of Lantzville will send an email message confirming that your account has been registered to receive email billing notification. Once activated, you will no longer receive paper bills. If you do not receive a confirmation message within 30 days, please contact Municipal Hall at 250.933.8087 or finance@lantzville.ca.

Annual Lantzville Food Drive

The Lantzville Fire Fighters Association is teaming up with Lantzville Rotary for this year’s Food Drive. The Food Drive date is Saturday, November 26th. Pick up will be between 9:00 am and 11:00 am. Please leave your food items out at the end of your driveway between the hours of 8:00 am and 10:00 am and our volunteer drivers will be happy to come by and pick up your generous donations. You can also drop your items off at the Firehall front door if we have missed you on November 26th. If you know of a family or person in the Lantzville community that is struggling this season and could use a Food Hamper, that hasn’t already applied outside of our community, please submit their Name, Address, Telephone Number, and number of members of the family to lantzvillefooddrive2022@gmail.com. We will be happy to fill their needs this upcoming Christmas Season.

DISTRICT OF LANTZVILLE

PO Box 100, 7192 Lantzville Rd, Lantzville, BC V0R 2H0
250.390.4006
district@lantzville.ca
lantzville.ca



Do you Want to Speak With the Mayor?

Call the Municipal Hall at 250.390.4006
if you wish to book an appointment
to speak with Mayor Swain.

COMMUNITY UPDATE

November 2022



Municipal Hall Hours

Monday to Friday
By phone or email: 8:00 am – 4:00 pm
In-person payment and document drop off: 8:30 am – 4:00 pm
Call or email for appointments or other services
Closed Friday November 11th for Remembrance Day
After-hours Public Works emergency call 1.888.826.8271
All other emergencies dial 911



Upcoming Meetings

Wednesday, November 2nd – 6:00 pm Inaugural Council, Costin Hall, 7232 Lantzville Road
Wednesday, November 9th – 6:00 pm Special Council, Municipal Hall, 7192 Lantzville Road
Monday, November 14th – 6:00 pm Special Council
Wednesday, November 16th – 6:00 pm Regular Council
Wednesday, November 23rd – 6:00 pm Special Council (Financial Plan)
Monday, November 28th – 6:00 pm Special Council (Financial Plan)
Wednesday, November 30th – 6:00 pm Regular Council

2022 General Local Election - Inaugural Meeting

Please join us for the Inaugural meeting (not recorded or livestreamed) of the 2022 - 2026 District of Lantzville Council on Wednesday, November 2, 2022 at 6:00 pm at Costin Hall, 7232 Lantzville Road. Reception to follow.
Mail-in, advance voting and general voting day ballots counted on October 15, 2022 and official results declared on October 19, 2022, confirmed the election of Lantzville’s five-member 2022-2026 Council comprised of: Mayor Mark Swain and Councillors Joan Jones, Jonathan Lerner, Rachelle Mundell and Ian Savage. The 2018 - 2022 term of our current Council ends and the four-year term of office for the 2022 - 2026 Council begins with their Oath of Office at the Inaugural Council meeting on November 2nd.

Congratulations to the newly-elected Council members and to each candidate who ran for the opportunity to serve their community. Thank you to Lantzville residents and property owners who took the time to vote and make a difference in their community. A special thank you to those members of the current Council whose term is ending, for their service.

Five Year Financial Plan 2023-2027



Council will review the 2023-2027 Financial Plan in November for consideration of bylaw adoption in December and invites public feedback either in writing or by providing public input in person or remotely during the 6:00 pm Special Council meeting on Monday, November 28th. Submit written comments by mail, email to district@lantzville.ca, or drop off at Municipal Hall, BEFORE 12:00 noon November 28th, providing your name, address, agenda item number / name, and comment, to become part of the public record, be shared with Council and posted to lantzville.ca. Visit the District website to register in advance to provide your public input remotely during the Public Input on agenda items section, via your computer or smartphone, or to view the livestream or recording. Public input regarding personnel matters, legal action, nominated political candidates, applications for grants in aid or public hearing topics (except during the official public hearing) will not be included or will be severed. The District does not accept anonymous submissions (this includes emails with an email address only) so please include your name and civic address.

Remembrance Day Ceremony & Parade Friday, November 11th

The portion of Lantzville Road from Lantzville School Road to Huddlestone Road will be closed to vehicles from 10:00 am to 12:00 noon on Friday, November 11, 2022 for the Royal Canadian Legion Seaview Centennial Branch #257 (the Legion) parade to the Cenotaph in Huddlestone Park and during the service in the Park. Expect traffic delays, obey all directions given by the Legion’s traffic control, and use caution with the increased pedestrian traffic on November 11th. Arrive early and park by the tennis courts on Lantzville School Road. Contact the Legion at 250.390.2108 for information. Honour and remember Canada’s fallen Veterans and help ensure Canadians never forget. Support the annual Poppy campaign, and take a moment to reflect on the freedoms we enjoy.



For meeting information, including meeting livestreaming and electronic participation, visit lantzville.ca and click on the meeting date on the calendar to access the meeting agenda package, minutes and video recordings. The start time of the open portion/livestreaming of the meeting may vary if a closed portion is required at the beginning of the regular Council meeting. Please refer to the Council meeting agenda, published the week before the meeting, to confirm the open portion/livestream start time.

Recreation Opportunities

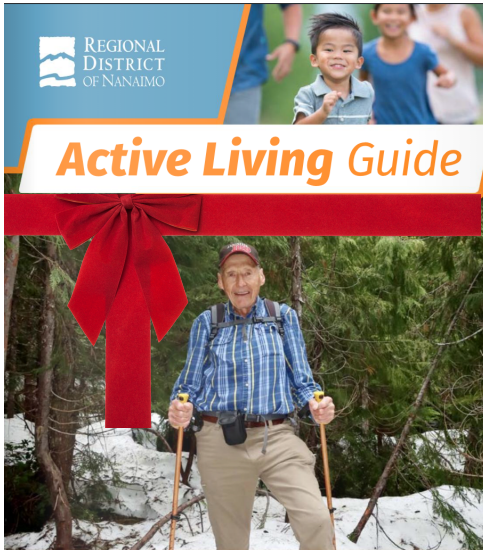
The District of Lantzville partners with other local governments and agencies to provide recreation opportunities for the residents of Lantzville.

- Lantzville Community Facilities** – Here’s what’s happening at Costin Hall for the month of November in addition to regular activities:
- November 2nd - Inauguration Event for the new District of Lantzville Council at 6:00 pm
 - November 11th - Movie Night at 6:00 pm (doors open at 5:30 pm)
 - November 26th - Christmas Market, 10:00 am – 4:00 pm.

Regional District of Nanaimo (RDN) – Register for winter programs today at www.rdn.bc.ca/recreation.

- Ravensong Aquatic Centre Expansion Project. Find out more at getinvolved.rdn.ca/ravensongexpansion
- Do you have an idea for a program or workshop you'd like to offer through the RDN Recreation and Parks Department? We'd love to hear about it. Download the program proposal form at rdn.bc.ca/recreation.
- Give the gift of recreation. Gift certificates make great gifts all year round. Purchase at either Ravensong Aquatic Centre or Oceanside Place Arena.

- City of Nanaimo** – Registration for fall programs is underway. View the Activity Guide: <https://www.nanaimo.ca/ActivityGuide/>
- Winter Activity Guide will be available for viewing on Friday, November 18th with registration beginning on Wednesday, November 23rd.
 - Remembrance Day Skate held on Friday, November 11th, 1:00 pm - 3:00 pm at Frank Crane Arena
 - Remembrance Day Swim held on Friday, November 11th, 1:00 pm - 5:00 pm at Nanaimo Aquatic Centre
 - The City of Nanaimo has a program that supports families in financial need to access Parks, Recreation and Culture programs. The LEAP program provides access to public drop-in sessions and discounts on program registration fees. To see who qualifies and how to apply, please visit the website: [https://www.nanaimo.ca/parks-recreation-culture/recreation-facilities-schedules/leap-\(leisure-economic-access-pass\)](https://www.nanaimo.ca/parks-recreation-culture/recreation-facilities-schedules/leap-(leisure-economic-access-pass))
 - The City of Nanaimo offers a variety of programs for those 60 years and up, including arts, crafts, dance, cards, fitness, yoga and more. See the City’s seniors’ newsletter for details, including bus trips with Janie. <https://www.nanaimo.ca/docs/about-nanaimo/seniorsnewsletter.pdf>



Getting Winter Ready

The cool weather is starting to roll in, which means we need to get ready for winter! We see a lot of extreme weather during the winter months. Here’s how you can prepare for cold snaps and windstorms:

- Extreme Cold**
- Build and re-stock your home emergency preparedness kit with snow salt or melting medium, snow shovels, additional fuel sources and warm clothing and blankets
 - Winterize your home by mending weather stripping, adding insulation, clearing rain gutters and inspecting your chimney
 - Prepare a winter vehicle kit with food and first aid kit, extra blankets, shovels, windshield scrapers and don’t forget your winter tires!

- Extreme Wind**
- Trim dead branches and cut down dead trees to reduce the danger of falling debris
 - Secure items that may be blown around
 - Re-stock your home emergency kit and review your emergency preparedness plans
 - Familiarize yourself with BC Hydro Prepare for Outages page <https://www.bchydro.com/safety-outages/power-outages/prepare-for-outages.html> and call 1.800.224.9676 or *49376 to report an outage.

The District of Lantzville contracts with the Regional District of Nanaimo (RDN) to provide emergency planning services. For more tips, go to the RDN’s extreme weather page at <https://rdn.bc.ca/extreme-weather>. Don’t forget to register for the RDN and District of Lantzville Voyent Alert System (www.rdn.bc.ca/voyent-alert) to receive warnings about upcoming severe weather events. You can always learn more about how to be prepared for emergencies in the RDN by visiting www.rdn.bc.ca/emergency-preparedness.

Lantzville Fire Rescue Santa Drive By December 3rd

Santa Claus is coming to town! Lantzville Fire Rescue will drive and accompany Santa through the District of Lantzville on the evening of Saturday, December 3, 2022, starting at approximately 5:00 pm. Watch for Santa’s route and estimated times to be published closer to the date. Mark the date on your calendar, and expect to hear sirens and Christmas music heralding Santa’s arrival in your neighbourhood on December 3rd. Please keep your pets indoors, and forewarn your household so no one is alarmed by the sirens.

Curbside Collection Schedule Reminder

Curbside Collection starts with garbage and food waste on Friday, November 4th, skips the week of November 7th due to the statutory holiday, and after Remembrance Day November 11th, your curbside collection day moves to Mondays starting November 14th. Forget your garbage day no more! Visit the District or RDN websites for your schedule and What Goes Where (recycling) or download the RDN Curbside app.

Bylaw Reminders



Burning Ban and Fireworks Ban in Effect – until further notice, by order of the Fire Chief, Category 2 & 3 open fires (burn barrels, backyard burning, incinerators, burn piles, burning grass, fireworks, binary exploding targets, sky lanterns, outdoor burning, etc.) remain prohibited. Small, contained campfires used for cooking, heating or ceremonial purposes are allowed (except on beaches) subject to conditions. NO OPEN FIRES ARE PERMITTED ON ANY BEACH AT ANY TIME OF THE YEAR; only portable propane campfire apparatus (CSA or ULC approved) are permitted on the beach between the hours of 11:00 am - 8:00 pm. The only exception to the fireworks ban was the Hallowe’en fireworks display on the water between Sebastion beach and Oar Road at 8:00 pm on October 31st. This display coordinated by Lantzville Fire Rescue, took place on the water where there is no risk of fire danger –

and was visible from most ocean view locations in Lantzville. At any time, a representative of Lantzville Fire Rescue may demand that a fire be extinguished. Every person who ignites, or permits to be ignited, any fire, is responsible for that fire and is liable for all expenses incurred by the District to respond to that fire. For more information, visit lantzville.ca to view Fire Protection Services Bylaw No. 185, 2019 and the Outdoor Burning brochure or contact the Fire Chief at nrukus@lantzville.ca.

Stage 1 Watering Restrictions – Effective October 1st

Effective October 1st sprinkling is permitted on any day between the hours of 7:00 pm and 7:00 am. Visit lantzville.ca for Stage 1 watering restriction details. Vegetable gardens and fruit trees are exempt from all watering restrictions. Conservation by those with private wells is also encouraged because water is a shared resource.

Community Water System Maintenance

The annual maintenance of the District’s fire hydrants that started October 11th continues through November. Discolouration of water may result and, while this should not affect the quality of the drinking water, we recommend that laundry be done on weekends or evenings.

Construction Traffic Safety

Construction continues at a couple of locations requiring drivers and pedestrians to be alert and follow traffic control instructions:

- 6953 Dickinson Road, Monday to Friday, 7:00 am - 5:00 pm through November 2022
- Lantzville Road at Sabrina through November 2022.

Are you Prepared for Winter?

At this time of year, we have maximum darkness, rain, and sometimes slippery or snowy conditions.

Pedestrians and drivers: Please dress and drive to suit the conditions. Be visible. Carry a flashlight. After a snowfall, expect minor delays, allow extra travel time and park off the road to allow plows and emergency vehicles space to pass. Don’t abandon your car if it gets stuck. Our contract with Windley Contracting Ltd. identifies which roads receive priority clearing during heavy snowfall. The first priority is to clear ‘Primary’ roads:

- 1.Primary Roads** – Aulds, Dickinson, Lantzville, Superior and Ware (regional transit, school, and emergency access required).
- 2.Secondary Roads** – Examples of secondary roads are Caillet Road, Harwood Drive and Southwind Drive.

If snowfall is ongoing, the contractor will return to those Primary roads if snow continues to accumulate and, as a result, may not make it to Secondary roads, cul-de-sac and side roads for twenty-four hours. If possible, stay off the roads during a snowfall and for safety reasons, do not use the roads as playgrounds. Report unsafe conditions on municipal roads to the Municipal Hall at 250.390.4006 or after-hours Public Works emergency number: 1.888.826.8271. To report Hwy 19 road and safety hazards, call Mainroad (Provincial maintenance contractor) Mid-Island 24-hour hotline at 1.877.215.6006.

Parking when it snows – Please park off the road when it is snowing, to allow plows and emergency vehicles space to pass. If residents on the following roads are unable to park in their own driveways, please park on the south side of the road (if possible) and as far onto the shoulder as possible: Northwind Drive, Clark Crescent, Southwind Drive, Fernmar Road, and Andrea Crescent. This will allow our snow removal crew to provide better service to our neighbourhoods.



Fall leaves are fun but messy, and potentially damaging! Help prevent slips, falls and drainage problems – please keep leaves clear from streets and culvert inlets!

Remember to ‘Fall Back’ & Check Your Smoke Alarms!

When you set your clock back one hour to end Daylight Saving Time (2:00 am on Sunday, November 6, 2022) remember to check your smoke alarm too! Working smoke alarms save lives! Change worn devices and batteries right away. Every home in BC is required by law to have a working smoke alarm. Test smoke alarms at least once a month using the test button, maintain and replace following the manufacturer’s instructions (at least every 10 years). Working Smoke Alarms Save Lives!