
District of Lantzville

REPORT TO CHIEF ADMINISTRATIVE OFFICER

Meeting Date: November 2, 2020

SUBJECT: Beach Accesses Planning, Engagement & Design Process

PURPOSE

To consider a planning and engagement process to establish management policies for 12 beach accesses and create designs for two accesses, including Lavender Road and Harper Road.

RECOMMENDATION

THAT the proposed beach accesses planning, engagement and design process outlined in the November 2, 2020 staff report be approved.

COMMITTEE RECOMMENDATION

At its August 8, 2019 meeting, the Parks and Trails Committee passed the following motion:

“THAT the Parks and Trails Select Committee recommends to Council THAT \$9,800 be included in the 2020 budget to green up the Lavender Road and Harper Road beach road ends, subject to public consultation.”

ALTERNATIVES AND IMPLICATIONS

1. **THAT** the proposed beach accesses planning, engagement and design process outlined in the November 2, 2020 staff report be amended by _____.

THAT the proposed beach accesses planning, engagement and design process outlined in the November 2, 2020 staff report, as amended, be approved.

The implications are not known until the amendments are identified.

2. **THAT** a beach accesses planning, engagement and design process not be initiated in 2021.

Council would need to decide if improvements at the Lavender Road and Harper Road beach accesses will still be carried out in 2021 in the absence of community engagement. \$9,800.00 is budgeted for this work.

3. As directed by Council.

BACKGROUND/RELEVANT HISTORY

Timeline

January 2019

In its Strategic Objectives, Council identified the following priorities:

- 5.1. Work with community partners for access to recreational space / Greenspace at some beach road ends.
Action: Referral to Parks and Trails Committee
- 5.2. Reclaim road ends and right-of-ways / Improved access to beach
Summary: Determine encroachments and provide landowners with letter advising of implications of encroachment.

March 2019

Council passed the following motion:

“THAT Council instructs staff to submit a Special Request form for the 2019-2023 Financial Plan for a partial update of the March 2008 “A Parks, Trails and Recreation Plan” and the 2010 “Trails & Journeyways Strategy” specifically regarding foreshores and beach accesses, including public consultation.”

This originated from a previous Council resolution in 2018, in response to a portable toilet placed at the Sebastion Road beach access and removed shortly thereafter. The issue was referred to the Parks and Recreation Commission, which passed the following motion:

“THAT Council instructs staff to submit a Special Request form for the 2019-2023 Financial Plan for a partial update of the March 2008 “A Parks, Trails and Recreation Plan” and the 2010 “Trails & Journeyways Strategy” specifically regarding foreshores and beach accesses, including funding for a consultant and public consultation.”

August 2019

Parks and Trails Committee passed the following motion:

“THAT the Parks and Trails Select Committee recommends to Council THAT \$9,800 be included in the 2020 budget to green up the Lavender Road and Harper Road beach road ends, subject to public consultation.”

November 2019

Council passed the following motion:

“THAT \$9,800 be included in the 2020 Financial Plan to green up the Lavender Road and Harper Road beach road ends.”

February 2020

In accordance with Council’s Strategic Objectives, the Sebastion Road beach access, as one of the more highly used accesses and the future location of the lift station for the Phase 3 sewer project, was surveyed and a letter was sent to the owner advising of the encroachments.

May 2020 In response to a draft design prepared by Koers Engineering for Lavendar Road, Council passed the following motion:

“THAT the Lavender Road Beach Road End Design, substantially in the draft form dated April 2020, be approved.” (see **ATTACHMENT 1**)

May 2020 In response to concerns raised regarding proposed improvements at the Lavender Road beach access, Council passed the following motion:

“THAT any future projects dealing with the land and road end of Lavender Road be referred to Council for further recommendations.”

June 2019 Council passed the following motion:

“THAT any further action on the encroachment onto District property at Sebastion Road, be postponed until a greenspace plan for the Sebastion Road beach road end has been completed, unless such action is needed to implement the current Sebastion Road works.”

Beach Access

There are 17 ‘beach accesses’ in Lantzville, including (from East to West):

- Oar Road
- Myron Road
- Jack’s Road
- Lavender Road
- Tweedhope Road
- Huddlestone Road
- Harper Road
- Sebastion Road
- Peterson Road
- Hall Road
- UNNAMED
- Wilson Road
- Benwaldun Road
- Shangri-La Road
- Eby Road
- North Road
- Dawn Road

These are highways dedicated when land adjacent to the sea was subdivided. Under provincial legislation, highway dedication to the sea is required at regular intervals along the coastline. This is not titled land or parkland. The purpose of these highway dedications is to ensure public access to public beaches is maintained in perpetuity. These are also referred to as “beach accesses”. In Lantzville, these accesses have been used for public infrastructure (roads, drainage, sewer, water, lift stations), seating areas, and walkways to the beach. Land surveys of 9 beach accesses are included as **ATTACHMENT 2**.

In recent years, including Council's 2019 strategic planning, exploring the "greening up" and enhanced public use of these areas has been identified as a Council priority. Prior to undertaking any work in these areas, the first step is community engagement. It was expected that consultation would take place in the Fall of this year. However, staff have not had the time to initiate this due to workload and other Council priorities for staff time.

ATTACHMENTS

1. Lavender Road Design
2. Beach Access Land Surveys

ANALYSIS/RATIONALE

Beach Accesses Planning, Engagement and Design Process

Staff do not anticipate having the time to allocate to this initiative in 2021. As recommended by the Parks and Recreation Committee in 2018, a consultant is needed for this work.

Staff have contacted the Vancouver Island University Community Program for an estimate of the cost to have the Masters of Community Planning students complete this work. The estimated cost is \$12,000.00 and can be covered by the Planning Department's proposed operational budget for 2021. This includes:

- a) public engagement, including the broader community and land owners surrounding the beach accesses (e.g. surveys, letters seeking input, virtual meetings),
- b) developing a set of management policies for 12 beach accesses, including planned improvements, facilities, and parking.
- c) Creating designs for two beach accesses: Lavender Road and Harper Road.
- d) Presenting the project to Council.

This is a relatively low cost for the scope of services to be provided. Furthermore, the VIU students produce excellent quality work. For these reasons, staff are recommending retaining VIU to undertake this work from start to finish. It is expected that this work would take approximately 3-4 months for the consultant to complete. Following the planning, engagement and design, the \$9,800.00 previously budgeted for Lavender Road and Harper Road could be utilized. How the \$9,800.00 would be used and who would complete the work is unknown.

1. Strategic Plan Objectives

This project directly aligns with Council's strategic objectives.

2. Policy

The management policies developed as a result of public consultation could be included in the Parks and Trails Plan when that document is updated.

3. Resource Implications

There will be annual maintenance costs associated with any improvements to the beach accesses.

4. Financial/Budget Implications

The cost of the planning, engagement and design work - \$12,000.00 – is accounted for in the proposed 2021 Planning Department operation budget.

5. Sustainability Implications

There are no sustainability implications of the recommendation.

6. Legal Implications

There are no legal implications of the recommendation.

Prepared By:

Approved for Submission to Council:



Kyle Young, Director of Planning



Ronald Campbell, Chief Administrative Officer

Date: October 29, 2020

Date: October 29, 2020

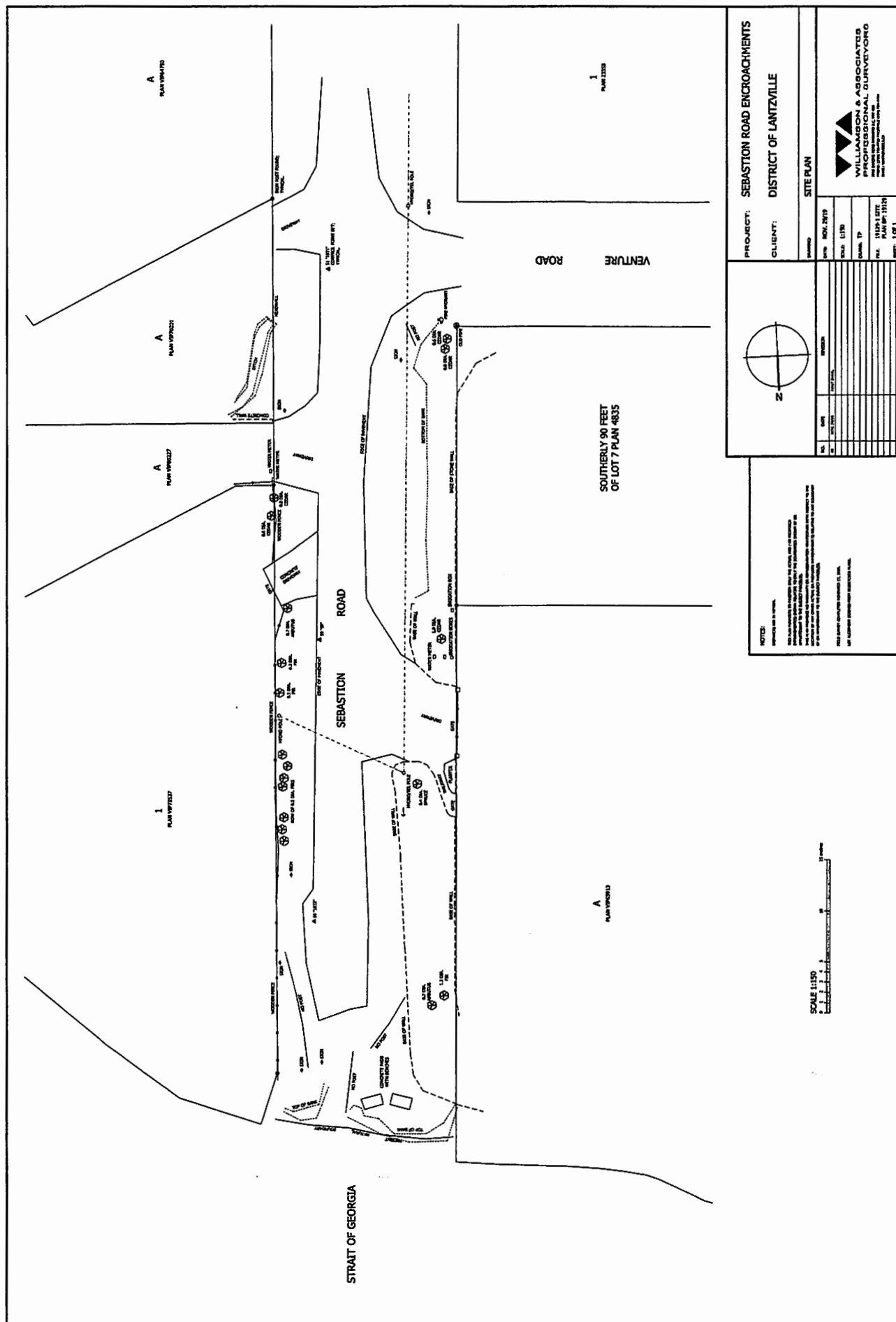
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<input type="checkbox"/> Other:			

COUNCIL AGENDA INFORMATION:		
Meeting Type	Date	Agenda Item #
Regular	November 2, 2020	10g)
Closed (In-Camera)		
Committee of the Whole		

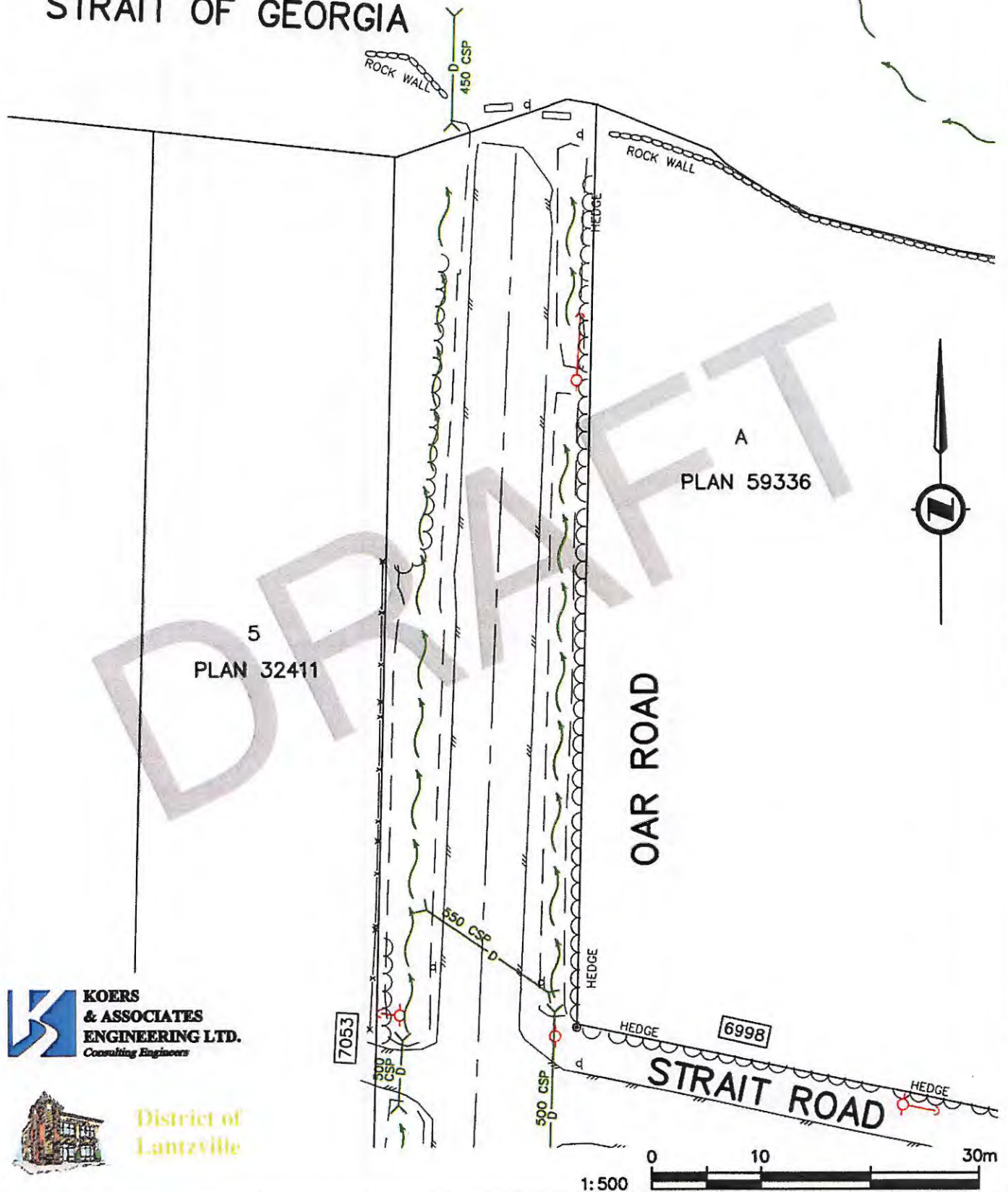
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STRAIT OF GEORGIA



KOERS & ASSOCIATES ENGINEERING LTD.
Consulting Engineers



District of
Lantzville

CLIENT DISTRICT OF LANTZVILLE

PROJECT WATER FRONT ACCESSES

TITLE OAR ROAD
WATER FRONT ACCESS PLAN

APPROVED RH	SCALE 1:500
DATE 28JAN10	DWG No. 0343-096-1
JOB No. 0343-096	

STRAIT OF GEORGIA



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Consulting Engineers

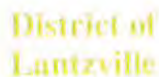


District of
Lantzville

CLIENT DISTRICT OF LANTZVILLE
PROJECT WATER FRONT ACCESSES

TITLE JACKS ROAD
WATER FRONT ACCESS PLAN

APPROVED RH	SCALE 1:500
DATE 28JAN10	DWG No. 0343-096-2
JOB No. 0343-096	



TITLE		LAVENDER ROAD WATER FRONT ACCESS PLAN	
APPROVED	RH	SCALE	1:500
DATE	28JAN10	DWG No.	0343-096-3
JOB No.	0343-096		

STRAIT OF GEORGIA

1

PLAN 4401



TWEEDHOPE ROAD

7105

7092

BFE=3.55

A

PLAN 10351

MFE=12.79

PP 40991
PLAN 4401

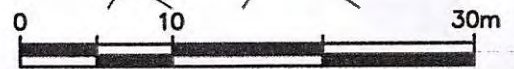
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7091



District of
Lantzville

1:500



CLIENT

DISTRICT OF LANTZVILLE

PROJECT

WATER FRONT ACCESSES

TITLE

TWEEDHOPE ROAD
WATER FRONT ACCESS PLAN

APPROVED

RH

SCALE

1:500

DATE

28JAN10

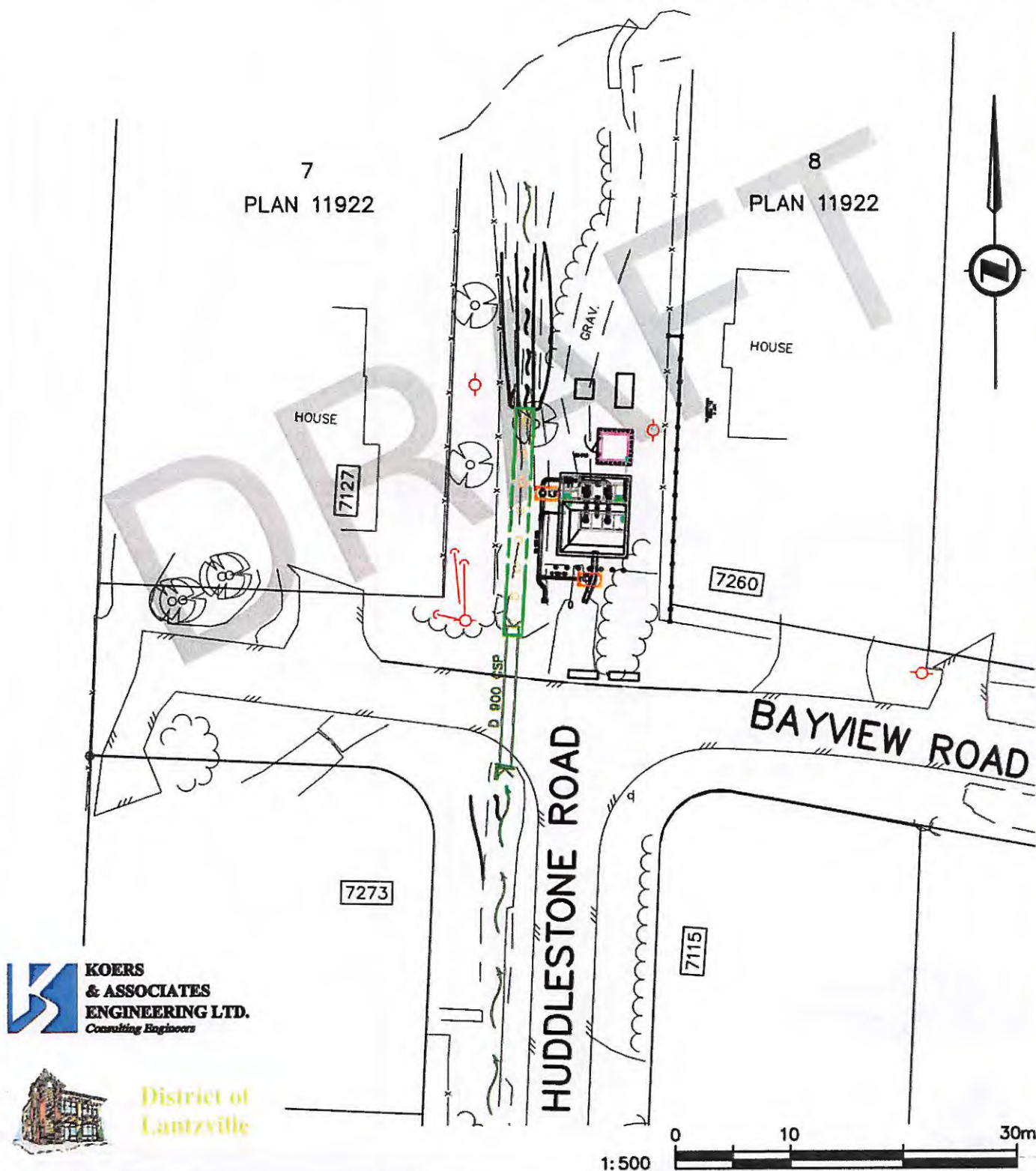
JOB No.

0343-096

DWG No.

0343-096-4

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District of
Lantzville

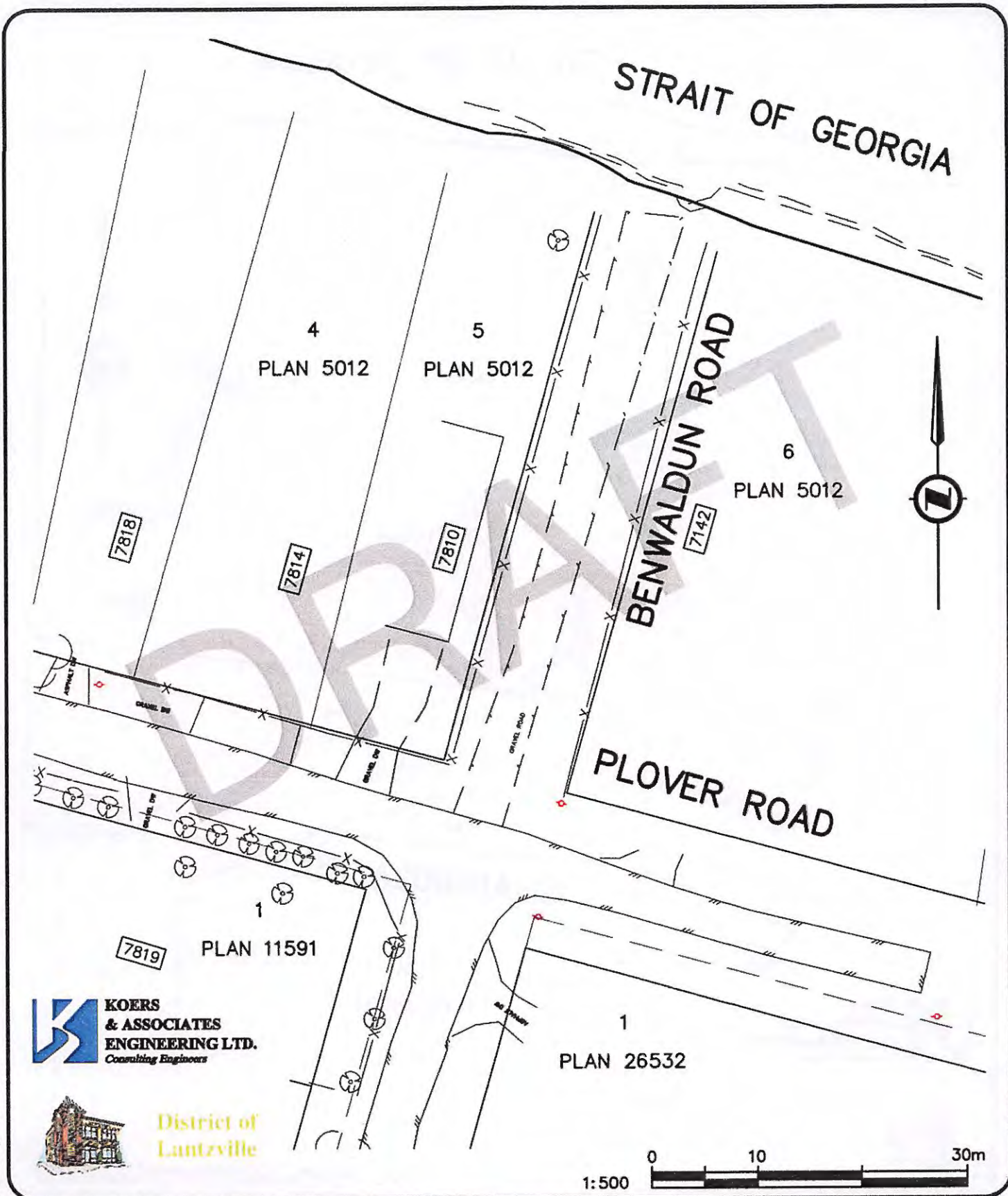
CLIENT DISTRICT OF LANTZVILLE

PROJECT WATER FRONT ACCESSES

TITLE HUDDLESTONE ROAD
WATER FRONT ACCESS PLAN

APPROVED RH
DATE 28JAN10
JOB No. 0343-096

SCALE 1:500
DWG No. 0343-096-5



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District of
Lantzville

CLIENT		DISTRICT OF LANTZVILLE	
PROJECT		WATER FRONT ACCESSES	
TITLE		BENWALDUN ROAD WATER FRONT ACCESS PLAN	
APPROVED	RH	SCALE	1:500
DATE	28JAN10	DWG No.	0343-096-6
JOB No.	0343-096		

STRAIT OF GEORGIA



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District of Lantzville

CLIENT DISTRICT OF LANTZVILLE

PROJECT WATER FRONT ACCESSES

TITLE ROAD ROW OFF SHANGRILA ROAD
WATER FRONT ACCESS PLAN

APPROVED RH	SCALE 1:500
DATE 28JAN10	DWG No. 0343-096-7
JOB No. 0343-096	

STRAIT OF GEORGIA



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Consulting Engineers



District of
Lantzville

NORTH RD.

7922

ALISON RD.

1: 500 0 10 30m

CLIENT	DISTRICT OF LANTZVILLE
PROJECT	WATER FRONT ACCESSES

TITLE NORTH ROAD WATER FRONT ACCESS PLAN	
APPROVED RH	SCALE 1: 500
DATE 28JAN10	DWG No. 0343-096-8
JOB No. 0343-096	